

CHECKLIST OF REQUIREMENTS FOR THE DOCTOR OF PHILOSOPHY DEGREE

The University of Texas Graduate School of Biomedical Sciences at Galveston

Matriculation Date: _____

Phase I	Date Completed
A. Qualifying Examination	_____
B. Application for Candidacy Submitted http://gsbs.utmb.edu/candidacy/	_____
C. Application for Candidacy Approved by Dean (prerequisite to registering for Dissertation)	_____
D. Request for Final Oral Submitted (Two weeks before final oral)	_____
E. Report of Final Oral Signed and Submitted	_____

Phase II

- A. Schedule Appointment with Laura Teed to obtain final graduation paperwork.

Phase III

A. Final Copy of Dissertation Checked and Approved by Dean's Office prior to Duplication	_____
B. If you are binding copies for yourself submit signature pages for Dr. Copper to sign	_____
C. Complete Graduate form at: http://www.gsbs.utmb.edu/gsbsforms/gradinfoform.aspx	_____

Phase IV

A. Exit Interview with Dean (optional)	_____
B. Clear with Office of Enrollment Services <ul style="list-style-type: none"> 1. Graduation Fee Paid 2. Diploma Name Card 3. Holds on record 	_____