

The Graduate School of Biomedical Sciences (GSBS) reviews all final degree documents before degrees are cleared

Effective immediately, these reviews will be a 3-step process. First, all documents will be reviewed using a plagiarism detection software. The primary software used will be iThenticate/Turnitin Professional. Second, final documents receive a technical review to insure that all GSBS guidelines are met. Lastly, upload them to the electronic submission system. These reviews are accomplished as follows.

1. The plagiarism detection software review. Documents must be submitted electronically, by the student, in MS Word format, to the Program Director. This can be via email or delivered on a flash drive (necessary if the document is >5MB). Program Directors will scan the documents and sign the iThenticate Report Form stating that the document has cleared the iThenticate system. The submitted document for this review can be the document distributed to the student's committee 2 weeks before the defense of thesis/dissertation/capstone. Results of this review will be communicated to the Program Director and Committee chair, including the Graduate School.
2. The final review. Documents must be submitted electronically to the Graduate School, in either MS Word or PDF format. **DO NOT SUBMIT TO THE ELECTRONIC SUBMISSION SYSTEM AT THIS TIME.** Documents must be received no later than 2 weeks before the end of a term to graduate in that term. Again, no extensions can be granted. The submitted document must be the final version after all changes required by the committee during the defense have been made. Results of this review are communicated directly to the student.
3. The student makes any changes/corrections required as a result of the final review. After completing the corrections, the student electronically uploads the final document to the Thesis and Dissertation Submission System at <https://utmb-etd.tdl.org/>.

**iThenticate Report
For
Dissertations, Thesis and Capstones**

Student Name: _____

Pass _____ **Fail** _____

Committee Chair: _____

Program Director: _____

Students this form will need to be submitted at the same time as your
Dissertation/Thesis/Capstone is submitted to the GSBS for final approval